

VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING HELD DECEMBER 13, 2023

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Dean Dorko, Matt Kovach, Angie Kukay, Duane Myers, Maryann Sauvey, and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Administrator Jeff White, Police Chief Kenn Thellmann, Police Officers Len Mazzola and Shawn Craig, Maintenance Dept. employees Bryan Lucas and Tom McNeal, Zoning Administrator Bob Hruska and Billing Clerk/Fiscal Assistant Olga Trumpower.

Visitors in attendance were Lee Walker, Cynthia Walker, Megan Walker, Patti Lomagistro, Frank Lomagistro, Dennis Kennedy, Maureen Kennedy, Dale Harwood, Karyn Harwood, Joe Gouker, Patty Gouker, Al Mazzeo, Katy Mazzeo, Jane Milholland, Lou Cardinale, Andy Kukay and Dave Reed.

MINUTES

Minutes of the November 8, 2023 regular meeting were approved as submitted.

VISITOR COMMENTS

Joe Gouker asked if the Ohio Department Of Development (ODOD) grant referenced in upcoming legislation is for the water tower. Mrs. Sowers said the water tower did not qualify for funding two years ago and is not the subject of the current application. Mrs. Sowers also confirmed that the recommendation to terminate the general engineering contract with CT Consultants will not affect any current projects with CT.

ADMINISTRATIVE REPORTS

Solicitor

Mr. Barney had nothing to report but did extend thanks to Mayor Bird for her years of service to the village and the number of years he has worked with her as solicitor

Administrator

Mr. White reported the following:

- Still waiting for results on various topics regarding the Johnson's Island waterline extension. The ground-penetrating radar survey is scheduled to be done the second week in January. A task group meeting will also be scheduled in January.
- RCAP assisted in preparation of a Water and Wastewater Infrastructure grant application to the Ohio Dept. of Development (ODOD) for the Johnson's Island waterline extension project. Legislation on the agenda is required in the event a grant is ultimately awarded.
- Progress has been made during the past several weeks on the Bay Point water meter project.
- The Ohio EPA sent a letter reminding there are still several issues that need to be addressed regarding the clarifiers and filters. Funds for this work will need to be allocated in the 2024 budget.
- 120 Water, Inc. has completed the initial inventory of lead and copper service lines in the village. Of the 810 connections, 188 are verified to be non-lead lines leaving 622 locations

of unknown material. The village will need to implement a plan to verify those materials prior to the EPA deadline of October 16, 2024.

- JDI Group, the village's consultant on the Radar Park project has advised the original asbestos tiles in the building need to be removed prior to renovation. Erie Environmental has been contracted to remove the tiles at a cost of \$1,970.
- Forever Lawns completed repair of the James Park playground turf damaged during the August rainstorm. Kuzma Construction completed the retaining wall between the basketball court and playground.
- Dan's Tree Service has completed all of the tree work in James and Clemons Parks.
- Seasonal leaf collection is underway and will conclude December 15.
- A representative of Omni Fiber, LLC plans to attend a January council meeting to provide an update of their project to extend service into the village.
- Currently sorting and compiling the submissions received from firms interested in providing professional design services to the village. When a list of qualified firms is approved there will no longer be a need to contract for general engineering services.
- Coordinating with ODOT on the resurfacing project planned through the village next year.
- Represented the village recently at the Northwest Ohio Mayors and Managers Association meeting as well as the Ottawa County Improvement Corporation's Board of Trustees meeting where the executive director reported on the organization's strategic plan accomplishments during the past year.

Fiscal Officer

Mrs. Sowers reported the following:

- November financial reports were distributed to officials December 3. Interest income for the month was \$11,943.
- The October audit adjustment transferring \$300 for the sale of a grave in 2022 from the General Fund to the newly created Cemetery Fund resulted in a reduction of the amount available for appropriation in 2023. Ordinance No. 13-2023 amending appropriations will correct the discrepancy.
- New email accounts using the village website domain name are being activated. There have been some glitches but all should be active by January 1.
- Cable franchise fees totaling \$5,362.50 were received for the third quarter of 2023. The village has received just over \$21,000 in franchise fees this year.
- The Ohio Department of Natural Resources collected \$92,228.60 in submerged land leases within Marblehead for the period July 1, 2022 through June 30, 2023. The village will receive 50% of this amount.

Police Chief

Chief Thellmann submitted a written report of recent activity and also advised the following:

- No information yet on the status of the police cruiser ordered last year.
- Currently doing a background and reference check on an applicant for a part-time position.

COMMITTEE REPORTS

Personnel

Mrs. Kukay had nothing to report for her committee.

Zoning

Mr. Kovach reported on the December 6 Planning Commission meeting where one variance application was heard and approved.

Legislative

Mr. Myers had nothing to report for his committee but did express his thanks for the 12 years he has served on council.

Infrastructure

Mr. Dorko had nothing to report.

Parks, Cemetery, Trees

Mrs. Sauvey had nothing to report.

Finance

Mr. Starcher had nothing to report.

LEGISLATION

President Pro Tem Starcher read the following legislation by title only:

- A. **ORDINANCE NO. 13-2023** – An Ordinance Amending Ordinance No. 10-2023 to Make Appropriations for Current Expenses and Other Expenditures of the Village of Marblehead, State of Ohio, During the Fiscal Year Ending December 31, 2023 to Decrease the General Fund Allocation for Cemetery Expenses and Declaring an Emergency

Motion to waive three readings on three separate occasions made by Mr. Myers with second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. Starcher with second by Mr. Dorko. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Ordinance No. 13-2023 made by Mrs. Kukay with second by Mr. Kovach. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- B. **ORDINANCE NO. 14-2023** – An Ordinance Setting Temporary Appropriations for Current Expenses and Other Expenditures of the Village of Marblehead, State of Ohio, During the Fiscal Year Beginning January 1, 2024 and Declaring an Emergency

Motion to waive three readings on three separate occasions made by Mr. Dorko with second by Mr. Myers. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. Myers with second by Mrs. Sauvey. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Ordinance No. 14-2023 made by Mr. Dorko with second by Mrs. Sauvey. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- C. **RESOLUTION NO. 15-2023** – A Resolution Authorizing the Village of Marblehead to Apply for an Ohio Water and Wastewater Infrastructure Grant and Authorizing the Village Administrator to Sign Any Documents Necessary to Accomplish the Application and Declaring an Emergency

Motion to waive three readings on three separate occasions made by Mr. Starcher with second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. Starcher with second by Mr. Dorko. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Resolution No. 15-2023 made by Mrs. Sauvey with second by Mr. Myers. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

OLD BUSINESS

- A. **Reminder 12/27/23 meeting cancelled** – Mayor Bird reminded all that the regular council meeting scheduled for December 27 has been cancelled.

BUSINESS

- A. **Contract with Ottawa County Prosecutor's Office for 2024 representation** – Mrs. Kukay moved to renew the agreement with the Ottawa County Prosecutor's office for prosecution of any charges filed under village ordinances in 2024 at a cost of \$1,150.00 for the year. Second by Mrs. Sauvey. Vote: Mr. Dorko-yes, Mr. Kovach-yes; Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- B. **Recommendation to terminate the 2019 Agreement for Professional Services between the Village and CT Consultants** – On the recommendation of the Village Administrator, Mr. Myers moved to terminate the 2019 contract with CT Consultants for general engineering services. Second by Mr. Dorko. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- C. **Recommendation to re-appoint Tim Feller to a 6-year term on the Planning Commission** – On the recommendation of Mayor Bird, Mrs. Kukay moved to re-appoint Tim Feller to six-year term on the Planning Commission beginning January 1, 2024. Second by Mrs. Sauvey. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- D. **Proclamations for outgoing council members** – Mayor Bird issued Proclamations recognizing twelve years of council service by Duane Myers and twenty years of council service by Angie Kukay. Terms for both council members expire on December 31, 2023.

E. Administer Oath of Office to newly elected council members Dennis Kennedy and Lee Walker – Council President John Starcher administered the oath of office to newly elected council members Dennis Kennedy and Lee Walker whose terms of office will begin January 1, 2024.

F. Resignation of council member John Starcher – Council member John Starcher submitted a letter of resignation advising he will step down from his council seat effective at 11:59 p.m. on December 22, 2023. Mr. Starcher will begin his term as Mayor on January 1, 2024. Mayor Bird will administer the oath of office to Mayor-elect Starcher on December 23.

G. Accept letters of interest for appointment to open council seat – Council will accept letters of interest through December 31, 2023 from village residents who would like to be considered for appointment to the vacant council seat

AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$183,487.30 including November payroll was made by Mr. Dorko and seconded by Mr. Kovach. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mr. Myers-yes, Mrs. Sauvey-yes. Motion carried. Mr. Starcher abstained.


RECOGNITION OF MAYOR BIRD

On behalf of village officials and employees, Mrs. Sowers presented Mayor Bird with a photo book they had compiled highlighting her twenty years of service as mayor. A brief reception in her honor followed the meeting.

ADJOURNMENT

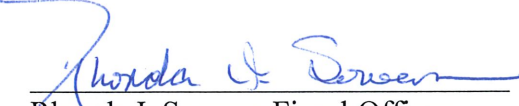
Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. The meeting adjourned by unanimous consent at 6:55 pm.

APPROVED:



John E. Starcher, Mayor

Attest:



Rhonda I. Sowers, Fiscal Officer